

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Cordillera Administrative Region (Baguio)

Pine Lake View Building, No. 09 Otek Street corner Benjamin R. Salvosa Drive, Rizal Monument, 2600 Baguio City, Philippines

ANNUAL PROCUREMENT PLAN FOR FY 2023 - NON-COMMON USE SUPPLIES AND EQUIPMENT (BASED ON FY 2023 GAA)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MAINTENANCE AND OTHER OPERATING EXPENSES													
A.I.a.1, A.III.a.2	Arts and crafts equipment and accessories and supplies	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	848.00	848.00	-	Card case, certificate holder, etc.
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	10,400.00	10,400.00	-	Decorations and ornaments, plants and related supplies, other crafts and materials
A.I.a.1	Batteries, cells and accessories	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	600.00	600.00	-	Battery, dry cell, alkaline, 9v
A.I.a.1	Color compounds and dispersions	GASS, Regulation, LRD	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	740.00	740.00	-	Inks for permanents markers (various colors) and ink for self- inking rubber stamps
A.I.a.1, A.III.a.2	Cleaning equipment and supplies	GASS, LRD, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	117,980.21	117,980.21	-	Various cleaning, disinfection, sanitation, lactation and guest room supplies
A.I.a.1	Electrical equipment and component and supplies	GASS, Regulation	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	11,415.00	11,415.00	-	Cables ties, outlets, male plugs, wires and cables, moulding, wire organizers, etc.
A.I.a.1	Films	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	2,870.00	2,870.00	-	Laminating films and sheets, etc.
A.I.a.1	Furnitures and furnishings	GASS	No	Shopping	Within first semester	Within first semester	Within first semester	Within first semester	GoP	72,000.00	72,000.00	-	Chair, cabinet, locker, tables and other related furnitures
A.I.a.1	Hardware and construction supplies	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	14,504.80	14,504.80	-	Various supplies, materials and equipment for job works, maintenance and related functions
A.I.a.1	Information and communication technology equipment and devices and accessories	LRD-Exam, Regulation, Database	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	5,966.28	5,966.28	-	Various ICT-related supplies and equipment, printing equipment, storage devices and other materials
A.I.a.1	Lighting and fixtures and accessories	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	1,000.00	1,000.00	-	Emergency lamp, fluorescent lamps and bulbs, etc.
A.I.a.1, A.III.a.2	Manufacturing component and supplies	GASS, LRD- Exam	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	3,175.00	3,175.00	-	Glue, various tapes
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	2,400.00	2,400.00	-	Personalized PRC sealing tape
A.I.a.1, A.III.a.2	Medical thermometers, equipment and supplies	GASS, LRD- Exam, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	102,000.00	102,000.00	-	Face mask, medicine kit, etc.
A.I.a.1, A.III.a.2, A.III.b.1, A.III.b.2, A.III.b.3, A.III.b.4, A.III.c.1	Office equipment and accessories and supplies	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	95,621.23	95,621.23	-	Various supplies, materials and equipment for office and examination venue use, and other related purposes
			No	NP-53.9 - Small Value Procurement									
A.I.a.1, A.III.a.1, A.III.a.2	Papers, materials and products	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	86,895.11	86,895.11	-	Various paper supplies and materials for office and examination venue use, and other related purposes
			No	NP-53.9 - Small Value Procurement									
A.I.a.1	Perfumes or colognes or fragrances	GASS	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	6,960.00	6,960.00	-	Hand sanitizer
A.I.a.1, A.III.a.2	Personal protective equipment	LRD-Exam	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	2,400.00	2,400.00	-	Gloves, surgical for sorting of test questionnaires
A.I.a.1, A.III.a.1, A.III.a.2, A.III.c.1	Printer or facsimile or photocopier supplies	GASS, LRD, Legal, Regulation	No	Shopping	Within the year	Within the year	Within the year	Within the year	GoP	2,520,395.25	2,520,395.25	-	Various master rolls, toners, drum and ink for printers, photocopiers and duplicating machines
			No	Direct Contracting									

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A.I.a.1	Training Expenses	GASS	No	NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year	GoP	400,000.00	400,000.00	-	Learning and development interventions
			No	Direct Contracting									
A.I.a.1, A.III.a.2, A.III.b.1, A.III.b.2	Supplies and materials expenses	GASS	No	NP-53.14 Direct Retail Purchase of Petroleum, Oil and Lubricants and Airline Tickets	N/A	N/A	N/A	N/A	GoP	245,000.00	245,000.00	-	Petroleum, oil and lubricant products
A.I.a.1	Communication expenses	GASS	No	NP-53.9 - Small Value Procurement	Within first semester	Within first semester	Within first semester	Within first semester	GoP	198,000.00	198,000.00	-	Postage and related courier expenses
			No	Direct Contracting	Within first semester	Within first semester	Within first semester	Within first semester	GoP	7,000.00	7,000.00	-	Line subscription, connections and related expenses
A.I.a.1	Professional services	GASS	No	NP-53.7 Highly Technical Consultants	Within first semester	Within first semester	Within first semester	Within first semester	GoP	50,000.00	50,000.00	-	Consultancy services and Other Professional Services
A.I.a.1	General Services	GASS	No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	30,000.00	30,000.00	-	Janitorial Services
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	6,000.00	6,000.00	-	Hauling and related services
A.I.a.1	Repairs and maintenance expenses	GASS	No	Direct Contracting	Within the year	Within the year	Within the year	Within the year	GoP	212,000.00	212,000.00	-	Transportation Equipment
A.I.a.1, A.III.a.2, A.III.b.2	Other maintenance and operating expenses	GASS, LRD, Regulation, Legal	No	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	Within the year	Within the year	Within the year	Within the year	GoP	43,000.00	43,000.00	-	Printing and publication expenses, and subscription expenses
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	950,000.00	950,000.00	-	Representation Expenses
			No	NP-53.9 - Small Value Procurement	Within the year	Within the year	Within the year	Within the year	GoP	1,220,000.00	1,220,000.00	-	Transportation and delivery services, lease of motor vehicles
			No	NP-53.5 Agency-to-Agency	Within the year	Within the year	Within the year	Within the year	GoP	3,394,000.00	3,394,000.00	-	Lease of real property and venue
				NP-53.10 Lease of Real Property and Venue	Within the year	Within the year	Within the year	Within the year					
GRAND TOTAL										9,813,170.88	9,813,170.88	-	

Prepared by:
RBAC SECRETARIAT
January 3, 2023

NIÑO EMMANUELLE A. CELESTE
IVY D. GAYON
JASON ROMMEL L. LOPEZ
PHILIP JAY B. PAY-OEN
MARY JANE T. PORTE (on ML)
Members

Appropriate Funds Available Certified by:
BUDGET OFFICER/ACCOUNTANT
January 3, 2023

LHEO MAR M. KISIM
Administrative Officer V (Budget Officer III)

Funds Availability Certified by:

JOVY CHRISTIE T. ANONGOS
Accountant III

Recommending Approval:
REGIONAL BIDS AND AWARDS COMMITTEE
January 3, 2023

(on maternity leave)
ATTY. HANNAH B. BAYENG-MAGALGALIT
Member

CHARITO A. MARQUEZ
Member

VIRGINIA N. MARTIN
Member

WAYNE B. CRISPIN
Vice Chairman

ATTY. CRESENTE B. LUMEREZ, JR.
Chairman

Approved by:
HEAD OF THE PROCURING ENTITY
January 3, 2023

JUANITA L. DOMOGEN
Regional Director